

EMPLOYMENT OPPORTUNITY

INTERNAL/EXTERNAL POSTING

Competition #: 06-02-2017-001

Position: Educational Assistant

Deadline for Applications: June 16, 2017

Start Date: August 28, 2017

Westmont Montessori School requires a full-time Educational Assistant to work with a Pre-school student in our Montessori Early Years program. The Educational Assistant will encourage communication, self-confidence, student independence, and positive relationships between the student, their peers and all staff members. The Educational Assistant participates as a member of the school-based team. He/She assists in the planning and implementing the student's educational plan and evaluates the social, emotional, physical and academic needs of the student. Attendance at meetings discussing the student's program is required. The Educational Assistant is expected to work closely with the homeroom teachers, resource teacher, and other specialists to achieve learning goals as outlined in the student's program plan.

Qualifications:

- Grade 12 or equivalent
- Current First Aid Certificate
- Specific experience/training related to working with persons with special needs
- Strong preference given to those candidates with Montessori training and/or experience
- Excellent communication, organizational and record keeping skills are required
- Teaching Assistant Program certificate or equivalent post secondary courses in child development is an asset

Remuneration: \$22/hour

Interested candidates are invited to submit applications by email to:

Mr. Magnus Hanton, Principal

Westmont Montessori School

Email: principal@west-mont.ca

Note: Applications for this employment opportunity are to be received via email, quoting the competition number in the subject line of your email message. **Thank you for your interest in this position, only short-listed candidates will be contacted.**